

## Yearly Objective 2022

### Development and Implmentation of Health, Safety and Environment (HSE) Plan

#### Action Plan:

| S.No. | Activity   | Responsibility                 | Jan     | Feb     | Mar     | Apr     | May     | Jun     | Jul     | Aug     | Sep     | Oct     | Nov     | Dec     |
|-------|--|--------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 1     | Development of SOP for HSE for all teaching departments.   | CCD, CMD, CED                  | Planned | Planned |         |         |         |         |         |         |         |         |         |         |
| 2     | Feedback session from all the Chairpersons   | QEC                            |         | Planned |         |         |         |         |         |         |         |         |         |         |
| 3     | Dissemination of finalized HSE SOP   | QEC                            |         |         | Planned |         |         |         |         |         |         |         |         |         |
| 4     | Constituting HSE Committee at University Level with representative of each department                  | All Academic departments & DWS |         |         | Planned |         |         |         |         |         |         |         |         |         |
| 5     | Arrangement of training to the Committee   | QEC                            |         |         |         | Planned |         |         |         |         |         |         |         |         |
| 6     | Need assessment by all departments regarding HSE Equipment/ PPIs/ Signboards and Fire Extinguishers    | All Academic departments & DWS |         |         |         |         | Planned |         |         |         |         |         |         |         |
| 7     | Identifying and locating the Assembly Points, Properly marking these points (All departments and DWS). | All Academic departments & DWS |         |         |         |         | Planned |         |         |         |         |         |         |         |
| 8     | Conducting HSE drills  | All Academic departments & DWS |         |         |         |         |         | Planned |         |         |         |         |         |         |
| 9     | Audit of the HSE Setup   | All Academic departments       |         |         |         |         |         | Planned |         |         |         |         |         |         |
| 10    | Submission of HSE Audit Report to VC through QEC   | All Academic departments       |         |         |         |         |         |         | Planned |         |         |         |         |         |
| 11    | Remedial Actions; if needed.   | All Academic departments       |         |         |         |         |         |         |         | Planned |         |         |         |         |
| 12    | Final Audits   | All Academic departments & QEC |         |         |         |         |         |         |         |         | Planned | Planned |         |         |
| 13    | Submission of Final Implementation Report.   | All Academic departments       |         |         |         |         |         |         |         |         |         |         | Planned | Planned |

**Legends:**

Planned: 

Actual: 